



**METRO PACIFIC INVESTMENTS CORPORATION
VIRTUAL ANNUAL STOCKHOLDERS' MEETING**

**REQUIREMENTS AND PROCEDURES
FOR ELECTRONIC VOTING**

Please be advised that the Annual Meeting of the shareholders of METRO PACIFIC INVESTMENTS CORPORATION will be held on Friday, May 28, 2021, at 11:00 a.m.

In order to ensure the safety and welfare of our shareholders in light of the COVID-19 situation, the Company will dispense with the physical attendance of stockholders at the meeting and will allow attendance only by remote communication and by voting in absentia, or voting through the Chairman of the meeting as proxy.

Registration Period

Registration to vote in absentia or via an absentee ballot may be made through the Company's Electronic Voting System at <https://conveneagm.com/ph/mpicagm> (the "Website") from 9:00 a.m. of April 28, 2021 until 5:00 p.m. of May 21, 2021 (the "Registration Period"). Beyond this time and date, a shareholder may no longer be allowed to participate in the Annual Meeting of the shareholders.

Registration Requirements

The following are needed for the online registration:

For individual Shareholders

1. Full name;
2. Valid and current email address;
3. Valid and current contact number, including the area code (landline or mobile number);
4. Citizenship/Nationality; and
5. Digital copy of the shareholder's valid government-issued ID (in JPG format).

For corporate Shareholders

1. Secretary's certificate or equivalent document (in case of a non-resident stockholder) attesting to the authority of the representative to vote for and on behalf of the corporation;
2. Full name of the shareholder's Authorized Representative;
3. Valid and current email address of the shareholder's Authorized Representative;
4. Valid and current contact number, including the area code (landline or mobile number) of the shareholder's Authorized Representative;
5. Citizenship/Nationality of the Authorized Representative; and
6. Digital copy of the valid and unexpired government-issued ID of the Authorized Representative (in JPG format).

For Stockholders under Broker Accounts (PCD Nominees)

1. A broker's certification on the shareholder's number of shareholdings (in JPG format) as of record date (April 28, 2021);
2. Full name of the shareholder;
3. Valid and current email address;
4. Valid and current contact number, including the area code (landline or mobile number);
5. Citizenship/Nationality; and
6. Digital copy of the shareholder's valid and unexpired government-issued ID (in JPG format).

Online Registration Procedure

1. Log in into the Electronic Voting System at the Website by clicking "Register Now". Please ensure that you have prepared the necessary information and requirements.
2. Enter the information required in the respective fields and upload the supporting documents.
3. Read the Agreement and Data Privacy Consent in the Website. If you agree to its terms, please check the box signifying your consent to the processing of your personal information which shall be used only for purposes of the Annual Meeting of the stockholders.
4. When all information and documents have been uploaded, please click the "Continue" button.
5. Upon verifying your submitted information, click the "Submit Registration" button.
6. Confirm your email address upon receiving a verification email. Upon verification, create your own password to complete your registration and sign in to the Website.

Reminders:

- A shareholder's online registration cannot be completed if any of the mandatory requirements are not submitted.
- Only shareholders who submitted the complete requirements thru the Website by May 21, 2021, 5:00 P.M., are entitled to participate in the Annual Meeting of the Company's Shareholders.
- Please take note of your password and keep them in a safe place.
- In case of any issues relating to your registration in the Website, or in case you lost your password, please send an email to support@conveneagm.com.

Verification of Stockholder Registrations

The Company or its stock transfer agent shall verify the information and details submitted through the Electronic Voting System, starting on April 28, 2021.

After verification of complete submission of the required information and documents, the stockholder shall receive an e-mail through the stockholder's registered e-mail address confirming registration.

Please send an email to corsec@mpic.com.ph in case you have not received any notification by May 27, 2021.

Conduct of the Annual Meeting

The Annual Meeting of the stockholders shall be broadcasted online. The procedure for online voting shall be posted on the Website and will be available to the stockholders who successfully registered during the Registration Period.

Data Privacy

Each individual stockholder's (or that of the corporate stockholder's Authorized representative) data will be collected, stored, processed and used exclusively for the purposes of the Annual Meeting of the stockholders. Personal information will be processed in accordance with the Philippine Data Privacy Act of 2012 and applicable regulations. The detailed data privacy policy of the Company may be accessed in the Website.